



## City Council Meeting - Final

June 17, 2024

7:00 PM

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- D. AGR2024-025** Approval of the proposed agreement with Croy Engineering (200 Cobb Parkway North, Building 400, Suite 413, Marietta, Ga. 30062) for professional services for Program Management of the 2016 SPLOST as requested for the fiscal year 2025 in the amount of \$175,000.00 for the projects as outlined in the attached proposal.



# City of Smyrna

## Issue Sheet

A Max Bacon  
City Hall  
2800 King Street  
Smyrna, GA 30080

File Number: AGR2024-025

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**Agenda Date:** 6/17/2024

**In Control:** City Council

**File Type:** Agreement

**Agenda Section:**

**Agenda Number:** D.

Formal Business

**Department:** Public Works

**Agenda Title:**

Approval of the proposed agreement with Croy Engineering (200 Cobb Parkway North, Building 400, Suite 413, Marietta, Ga. 30062) for professional services for Program Management of the 2016 SPLOST as requested for the fiscal year 2024 in the amount of \$175,000.00 for the projects as outlined in the attached proposal.

***Citywide***

**ISSUE AND BACKGROUND:**

The scope of work provided by the Program Management Task Order will be as outlined in the Professional Services Agreement for Smyrna 2016 SPLOST Program Management Services. This work will be completed as an hourly not to exceed fee project. Invoicing will be progressive and will be submitted monthly for work completed to date less previous payments. This proposal incorporates, as if fully set forth herein, the terms and conditions of the Professional Services Agreement for Smyrna 2016 SPLOST Program Management Services dated August 3, 2015, between Croy Engineering, LLC and the City of Smyrna.

**RECOMMENDATION / REQUESTED ACTION:**

Staff recommends approval of the proposed agreement with Croy Engineering (200 Cobb Parkway North, Building 400, Suite 413, Marietta, Ga. 30062) for professional services for Program Management of the 2016 SPLOST as requested for the fiscal year 2024 in the amount of \$175,000.00 for the projects as outlined in the attached proposal and authorize the Mayor to sign and execute all related documents.



April 08, 2024

Eric Randall  
Public Works Director  
City of Smyrna  
2190 Atlanta Rd SE,  
Smyrna, GA 30080

Re: Proposal for 2016 SPLOST Program Management Services – FY 25

Dear Mr. Randall,

Croy Engineering, LLC (CROY) would like to provide this proposal agreement for professional services for Program Management of the 2016 SPLOST Program, as requested for the Fiscal Year 2025. The scope of work provided by the Program Management Task Order will be as outlined in the Professional Services Agreement for Smyrna 2016 SPLOST Program Management Services.

<b>Smyrna Project #</b>	<b>Croy Project #</b>	<b>Project Description</b>	<b>Budget</b>
1-601	<b>1469.001</b>	<b>Windy Hill Road</b>	<b>\$165,000.00</b>
1-610	<b>1469.010</b>	<b>Pedestrian Access Improvements</b>	<b>\$10,000.00</b>
		<b>TOTAL ANTICIPATED BUDGET</b>	<b>\$175,000.00</b>

**Invoicing**

This work will be completed as an hourly not to exceed fee project. Invoicing will be progressive and will be submitted monthly for work completed to date less previous payments.

This proposal incorporates, as if fully set forth herein, the terms and conditions of the Professional Services Agreement for Smyrna 2016 SPLOST Program Management Services dated August 3, 2015, between Croy Engineering, LLC and the City of Smyrna. If this proposal is acceptable to you, please sign below indicating your approval and return (1) signed copy for our files. This letter of agreement will serve as Croy Engineering's Notice to Proceed



Thank you for this opportunity to submit this proposal. If you have any questions, please contact me at (770) 971-5407.

Respectfully,  
Croy Engineering, LLC

Zach Strickland, PE, PMP  
Program Manager

cc: Joe Bennett, City of Smyrna  
Kristin Robinson, City of Smyrna  
Greg Teague, Croy  
Wayne McGary, Croy  
Reading File

APPROVED: City of Smyrna

Department Head

Signed \_\_\_\_\_  
Derek Norton, Mayor

Signed \_\_\_\_\_

Attest \_\_\_\_\_  
Heather K. Peacon-Corn, City Clerk

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_