



## City Council Meeting - Final

March 11, 2024

7:00 PM

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- A. **CON2024-001** Authorization for the contract renewal of OpenGov, Inc. (660 3<sup>rd</sup> Street, Suite 100, San Francisco, CA 94107) in the amount of \$389, 545.44 over three years through the end of 2026, as noted in the background, for permitting and licensing services for Community Development and authorize the Mayor to sign and execute all related documents.



# City of Smyrna

## Issue Sheet

A Max Bacon  
City Hall  
2800 King Street  
Smyrna, GA 30080

File Number: CON2024-001

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**Agenda Date:** 3/11/2024

**In Control:** City Council.

**File Type:** Contract

**Agenda Section:**  
Formal Business

**Agenda Number:** A.

**Department:** Community Development

**Agenda Title:**

Authorization for the contract renewal of OpenGov, Inc. (660 3<sup>rd</sup> Street, Suite 100, San Francisco, CA 94107) in the amount of \$389, 545.44 over three years through the end of 2026, as noted in the background, for permitting and licensing services for Community Development and authorize the Mayor to sign and execute all related documents.

***Citywide***

**ISSUE AND BACKGROUND:**

Community Development has been utilizing OpenGov for permitting and licensing since 2022. Renewal of the contract is requested for an additional three years in the following amounts, \$123,567.15 for 2024, \$129,745.51 for 2025, and \$136,232.78 for 2026.

**RECOMMENDATION / REQUESTED ACTION:**

Community Development recommends authorization for the contract renewal of OpenGov, Inc. (660 3<sup>rd</sup> Street, Suite 100, San Francisco, CA 94107) in the amount of \$389, 545.44 over three years through the end of 2026, as noted in the background, for permitting and licensing services for Community Development and authorize the Mayor to sign and execute all related documents.



OpenGov Inc.  
 660 3rd Street, Suite 100  
 San Francisco, CA 94107  
 United States

**Order Form Number:** OG-00GA5830  
**Created On:** 2/6/2024  
**Order Form Expiration:** 3/14/2024  
**Subscription Start Date:** 3/15/2024  
**Subscription End Date:** 3/14/2027

**Prepared By:** Audrey Helle  
**Email:** [ahelle@opengov.com](mailto:ahelle@opengov.com)  
**Contract Term:** 36 Months

Customer Information		Contact Information	
<b>Customer:</b>	City of Smyrna, GA	<b>Contact Name:</b>	Russell Martin
<b>Bill To/Ship To:</b>	PO Box 1226 Smyrna, Georgia 30080 United States	<b>Email:</b>	rgmartin@smyrnaga.gov

Order Details
<b>Billing Frequency:</b> Annually in Advance
<b>Payment Terms:</b> Net Thirty (30) Days

**SOFTWARE SERVICES:**

Product / Service	Start Date	End Date	Annual Fee
Permitting, Licensing & Code Enforcement - Level 3 <i>Accounting &amp; Finance Export, Contractor License Verification, Document Management Integration, Esri ArcGIS, MAT/Assessor System &amp; Flags, Premium Support</i>	3/15/2024	3/14/2025	\$123,567.15
Permitting, Licensing & Code Enforcement - Level 3 <i>Accounting &amp; Finance Export, Contractor License Verification, Document Management Integration, Esri ArcGIS, MAT/Assessor System &amp; Flags, Premium Support</i>	3/15/2025	3/14/2026	\$129,745.51
Permitting, Licensing & Code Enforcement - Level 3 <i>Accounting &amp; Finance Export, Contractor License Verification, Document Management Integration, Esri ArcGIS, MAT/Assessor System &amp; Flags, Premium Support</i>	3/15/2026	3/14/2027	\$136,232.78

**Annual Subscription Total:** See Service Terms

**Service Terms**

Service Date:	Amount:
March 15, 2024	\$123,567.15
March 15, 2025	\$129,745.51
March 15, 2026	\$136,232.78

**Order Form Legal Terms**

This Order Form incorporates the OpenGov Master Services Agreement ("MSA") attached here or available at <https://opengov.com/terms-of-service/master-services-agreement/>.

The "Agreement" between OpenGov and the entity identified above ("Customer") consists of the Order Form, MSA, and, if Professional Services are purchased, the Statement of Work. Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, 30 days from receipt of the invoice.

By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by the Agreement. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the Agreement to the exclusion of all other terms.

**City of Smyrna, GA**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**OpenGov, Inc.**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_