



City Council Meeting - Final

October 02, 2023

7:00 PM

-
- B. 2023-213** Authorization requesting a Public Works job re-classification from a sanitation laborer to a sanitation driver in an effort to avoid entire crews being unable to service in the absence of laborers and authorize the Mayor to sign and execute all related documents.



City of Smyrna

Issue Sheet

A Max Bacon
City Hall
2800 King Street
Smyrna, GA 30080

File Number: 2023-213

Agenda Date: 10/2/2023

In Control: City Council

File Type: General ID

Agenda Section:
Formal Business

Agenda Number: B.

Department: Public Works

Agenda Title:

Authorization requesting a Public Works job re-classification from a sanitation laborer to a sanitation driver in an effort to avoid entire crews being unable to service in the absence of laborers and authorize the Mayor to sign and execute all related documents.

Citywide

ISSUE AND BACKGROUND:

Due to continued daily laborer shortage at Public Works, and specifically in the sanitation department, a reclassification is requested from sanitation laborer to sanitation driver in an effort to avoid entire crews being unable to service areas.

RECOMMENDATION / REQUESTED ACTION:

Public Works and Human Resources staff recommend authorization requesting a Public Works job re-classification from a sanitation laborer to a sanitation driver in an effort to avoid entire crews being unable to service in the absence of laborers and authorize the Mayor to sign and execute all related documents.

**City of Smyrna
During Fiscal Year
Position Reclassification Request**

Current Position Title	Sanitation Crew Worker	Grade	GOVT-1
Requested Position Title	Sanitation Truck Driver	Grade	GOVT-4
Department/Division	Public Works		

Reason for reclassification:

We need an extra driver to cover when staff is out or off. Creates shortage and we shut down routes.

Job Description Attached (highlighting proposed differences that justify request).

Capital Outlay: Submit forms for new vehicle request or other expenditure over \$20,000.

Account #	Description	Amount
		\$ -

Operation & Maintenance Expense: Add separate line item(s) to budget for anything above current.

Account #	Description	Amount
		\$ -

Personnel Services Cost: Fill in Annual Pay and Overtime (if necessary).

	Current	Proposed
Annual Pay	\$31,333.00	\$36,740.00
FICA/Medicare	\$ 2,396.97	\$ 2,810.61
Overtime (Hrs x Hrly rate)	\$ -	\$ -
Life Insurance	\$ 322.07	\$ 322.07
Health Insurance	\$ 12,918.14	\$ 12,918.14
STD/LTD	\$ 408.36	\$ 408.36
DB Pension	\$ 2,334.31	\$ 2,737.13

	Additional Cost		
TOTAL	\$ 49,713	\$ 55,936	\$ 6,223

Are sufficient funds currently approved and budgeted for this request? Yes

If not, where do you propose getting sufficient funding (explain below)?

Department Head Signature: _____

Date: _____

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During Fiscal Year
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Department/Division	Public Works		

HR Comments/Recommendation:

HR Signature: _____ Date: _____

City Administrator's Comments:

Approved

Denied

City Administrator's signature: _____ Date: _____