



## City Council Meeting - Final

October 02, 2023

7:00 PM

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- B. 2023-213** Authorization requesting a Public Works job re-classification from a sanitation laborer to a sanitation driver in an effort to avoid entire crews being unable to service in the absence of laborers and authorize the Mayor to sign and execute all related documents.



# City of Smyrna

## Issue Sheet

A Max Bacon  
City Hall  
2800 King Street  
Smyrna, GA 30080

File Number: 2023-213

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**Agenda Date:** 10/2/2023

**In Control:** City Council

**File Type:** General ID

**Agenda Section:**  
Formal Business

**Agenda Number: B.**

**Department: Public Works**

**Agenda Title:**

Authorization requesting a Public Works job re-classification from a sanitation laborer to a sanitation driver in an effort to avoid entire crews being unable to service in the absence of laborers and authorize the Mayor to sign and execute al related documents.

***Citywide***

**ISSUE AND BACKGROUND:**

Due to continued daily laborer shortage at Public Works, and specifically in the sanitation department, a reclassification is requested from sanitation laborer to sanitation driver in an efforet to avoid entire crews being unable to service areas.

**RECOMMENDATION / REQUESTED ACTION:**

Public Works and Human Resources staff recommend authorization requesting a Public Works job re-classification from a sanitation laborer to a sanitation driver in an effort to avoid entire crews being unable to service in the absence of laborers and authorize the Mayor to sign and execute al related documents.

**City of Smyrna  
During Fiscal Year  
Position Reclassification Request**

<b>Current Position Title</b>	Sanitation Crew Worker	<b>Grade</b>	GOVT-1
<b>Requested Position Title</b>	Sanitation Truck Driver	<b>Grade</b>	GOVT-4
<b>Department/Division</b>	Public Works		

**Reason for reclassification:**

We need an extra driver to cover when staff is out or off. Creates shortage and we shut down routes.

**Job Description** ☐ Attached (highlighting proposed differences that justify request).

**Capital Outlay: Submit forms for new vehicle request or other expenditure over \$20,000.**

Account #	Description				Amount
					\$ -

**Operation & Maintenance Expense: Add separate line item(s) to budget for anything above current.**

Account #	Description	Amount
		\$ -

**Personnel Services Cost: Fill in Annual Pay and Overtime (if necessary).**

	Current	Proposed
Annual Pay	\$31,333.00	\$36,740.00
FICA/Medicare	\$ 2,396.97	\$ 2,810.61
Overtime (Hrs x Hrly rate)	\$ -	\$ -
Life Insurance	\$ 322.07	\$ 322.07
Health Insurance	\$ 12,918.14	\$ 12,918.14
STD/LTD	\$ 408.36	\$ 408.36
DB Pension	\$ 2,334.31	\$ 2,737.13

	Additional Cost					
TOTAL	\$ 49,713	\$ 55,936	\$ 6,223			

**Are sufficient funds currently approved and budgeted for this request?**

Yes

**If not, where do you propose getting sufficient funding (explain below)?**

Department Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Smyrna**  
**During Fiscal Year**  
**Position Reclassification Request**

<b>Current Position Title</b>	<u>Sanitation Crew Worker</u>	<b>Grade</b>	<u>GOVT-1</u>
<b>Requested Position Title</b>	<u>Sanitation Truck Driver</u>	<b>Grade</b>	<u>GOVT-4</u>
<b>Department/Division</b>	<u>Public Works</u>		

HR Comments/Recommendation:

HR Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator's Comments:

Approved ☐

Denied ☐

City Administrator's signature: \_\_\_\_\_ Date: \_\_\_\_\_