



Keep Smyrna Beautiful Meeting - Final

August 08, 2023

6:30 PM

A. MIN2023-080 Approval of the June 13, 2023 Meeting Minutes

KEEP SMYRNA BEAUTIFUL

Minutes - Final



A Max Bacon City Hall
Council Chambers
2800 King Street SE
Smyrna, GA 30080

Liz Davis (Mayor's Appointee)
Shawn Garcia (Ward 1)
Lisa Castleberry (Ward 2)
Betty Williams (Ward 3)
Karleen McNabb (Ward 4)
Maggie McGarity (Ward 5)
Neil Robinson (Ward 6)
Tripti Gadgade (Ward 7)
Phyllis Owens, Board Chairperson (At Large)
Sally Knox, Secretary (At Large)
Ed Plansker (At Large)
Hilary Scott (At Large)
Olivia Wise (At Large)
Chris Knight (At Large)

City Attorney Scott Cochran
City Administrator Joseph Bennett
City Clerk Heather K. Peacon-Corn

June 13, 2023 / 6:30 PM

1. Roll Call

Present: 5 – Liz Davis, Shawn Garcia, Karleen McNabb, Maggie McGarity, and Neil Robinson

Also Present: 5 – Phyllis Owens, Sally Knox, Hilary Scott, Chris Knight, and Trevour Kelleher

Staff: 2 – Julie Barwig and Eloise Holland

Absent: 5 – Lisa Castleberry, Betty Williams, Tripti Gadgade, Ed Plansker, and Olivia Wise

2. Call to Order

Chairperson Phyllis Owens called to order the June 13, 2023 Keep Smyrna Beautiful meeting held at the Smyrna Community Center in the Jonquil Room at 6:30 PM.

3. Chairperson Instruction and Comment

2023-113 Welcome – *Phyllis Owens, Board Chairperson*

4. Formal Business

A. 2023-114 Chairman's report – *Phyllis Owens*

Phyllis Owens encouraged all Board Members to sign up for a committee. One or more Committees is recommended. Julie Barwig circulated the Committee sign-up sheet. Committees are Audit, Pollinator Garden, Garden Tour, Fundraising/Grant, Education, and Garden Tour Chairperson was also discussed. Liz Davis is volunteering to be the Garden Tour Chairperson. Olivia will lead the Roberts Rules of Order for Board Meetings. Committee members should be reviewing goals, timetables, and deadlines.

B. 2023-115 Secretary's Report – *Sally Knox*

C. 2023-116 Finance – *Maggie McGarity*

Maggie McGarity presented an update / review of April and May figures. In January, a Summary Report was compiled to determine where the Board stands financially. A quarterly report will be reviewed at the August meeting. The last one can be found on the Google drive.

D. 2023-117 Old Business – *Phyllis Owens*

E. 2023-118 New Business – *Phyllis Owens*

Jonquil bulbs: Phyllis Owens and Maggie McGarity discussed options for purchasing the Jonquil bulbs. Dutch Masters, Assorted, Mixed and details of bagging amounts/costs were also reviewed. Board members discussed above options and voted to purchase 300 bags, (200 yellow and 100 bags of Mixed).

Discussion took place regarding the current state of finances as they relate to stewardship and grant writing. The Fundraising and Grant committee will focus on a wish list and a two to three-year plan for the general fund. All committees need to determine budgets for any of their proposed projects.

F. 2023-119 Committee Reports – *Phyllis Owens*

The next Garden Tour Committee meeting will be July 18, 2023 at 6:00 pm. Discussion about moving the timeline up for sponsorship solicitation and garden selection took place. A garden score card will be utilized moving forward.

G. 2023-120 Director's Report – *Julie Barwig*

Litter Index will be held on June 20 and June 22 with ten roads in all seven wards being covered. Evening Index may also be completed. A review was completed on SOP for submitting an expense report. Expense reports are reviewed and checks are written for reimbursement at the Executive Council meetings each month. A new Program Assistant Position has been approved. This position will assist at the KSB Recycling Center and Community Garden.

Rivers Alive / Cobb Water / Chattahoochee National Forest: September 23, 2023 from 9 - 12 pm.

H. 2023-121 Coordinator's Report – *Eloise Holland*

Eloise Holland reviewed updates from her attendance at the KGBF Conference. Upcoming events include the Great American Cleanup, State Partners: EPA, Georgia Forestry, GA Tree Council & Asset Based Community Development. Some KSB figures include 3,449 pounds of litter, 252 pounds of recyclable materials, 257 volunteers, 453 hours of clean up time. KSB still continues to have interest / participation from schools (i.e. litter timeline and EnviroScape.)

5. Approval of Minutes

A. MIN2023-062 Approval of the May 9, 2023 Keep Smyrna Beautiful Meeting Minutes

May minutes need correcting to reflect Eloise Holland was absent, and Hilary Scott needs the spelling of her name corrected.

Karleen McNabb made a motion to approve the May 2023 Minutes with the corrections; seconded by Shawn Garcia. The motion to approve carried unanimously.

Shawn Garcia made a motion to approve the April 2023 Keep Smyrna Beautiful meeting minutes; seconded by Maggie McGarity. The motion to approve carried unanimously.

6. Other Business / Staff Comment

A. 2023-138 Upcoming Events:

- Community Cleanups: June 24th & 29th, July 7th
- Storm Drain Marking: June 14th & July 14th
- Monthly Recycling Center Tours: June 16th & July 21st
- Litter Free Events: July 15th
- Rivers Alive: September 23rd

7. Adjournment

Chairperson Phyllis Owens adjourned the Just 13, 2023 Keep Smyrna Beautiful meeting at 7:50 PM.

Facilities are provided throughout City Hall for convenience of persons with disabilities.

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN O.C.G.A. 50-14-3:
The City of Smyrna website – www.smyrnaga.gov
City Hall, 2800 King Street SE, Notice Boards