



City Council Meeting - Final

May 19, 2025
7:00 PM

J. ATH2025-093 Authorization to approve annual contract renewal for FY2026 with MaxAir Mechanical for HVAC Systems Maintenance and Repair in an amount not to exceed \$209,084.00 to be funded from Building and Facilities Repairs and Maintenance line item and authorize the Mayor to sign and execute all documents.



City of Smyrna

Issue Sheet

A Max Bacon
City Hall
2800 King Street
Smyrna, GA 30080

File Number: ATH2025-093

Agenda Date: 5/19/2025

In Control: City Council

File Type: Authorization

Agenda Section:
Consent Agenda

Department: Public Works

Agenda Title:

Authorization to approve annual contract renewal for FY2026 with MaxAir Mechanical for HVAC Systems Maintenance and Repair in an amount not to exceed \$209,084.00 to be funded from Building and Facilities Repairs and Maintenance line item and authorize the Mayor to sign and execute all documents.

Citywide

ISSUE AND BACKGROUND:

This request is based off the continuation required for ongoing repair and maintenance of all city-owned and maintained HVAC systems to ensure continued proficient operation and performance at all city facilities.

RECOMMENDATION / REQUESTED ACTION:

It is the recommendation of Purchasing and Public Works that the annual contract for HVAC systems maintenance and repair be awarded to MaxAir Mechanical in an amount not to exceed \$209,084.00 for FY2026.

ORIGINAL

CITY OF SMYRNA
PURCHASING DEPARTMENT
2800 KING STREET
SMYRNA, GEORGIA 30080
678-631-5406

TO: Paul Osburn, Deputy Director – Public Works

FROM: Kelly Brown, Purchasing Manager

DATE: May 8, 2025

SUBJECT: **Recommendation – MaxAir Mechanical for HVAC Systems Maintenance and Repair Annual Contract FY2026**

Public Works requests to renew the annual agreement with MaxAir Mechanical, LLC for Heating and Air Conditioning Systems Total Maintenance and Repair for FY2026 using Cobb County Contract # 21-6588.

The total cost of services is:

HVAC Systems Total Maintenance & Repair	Annual Cost - \$209,084.00
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It is the recommendation of Purchasing and Public Works that the annual contract for HVAC Systems maintenance and repair be awarded to MaxAir Mechanical, LLC in the amount of \$209,084.00 for FY2026.

Please prepare any necessary paperwork to present to Mayor and Council for approval.

ACCEPTED:

Derek Norton, Mayor

Date

ATTEST:

Cynthia H. Deacon-Carr

City Clerk



SCANNED

BY: _____ Date: _____

APPROVED
Per the City of Smyrna
Mayor and Council
Official Meeting Minutes

ORIGINAL

MAXAIR Mechanical
Building Efficiency and Sustainability

A Service Logic Company

April 4, 2025

City of Smyrna
2800 King Street
Smyrna, Georgia 30080

Dear Robert Early,

We would like to express our gratitude for entrusting us with the maintenance of your HVAC system, your current agreement with Maxair is scheduled to auto renew on June 30th, 2025.

We are proposing a 4% increase in which costs are provided below:

Current Maintenance Agreement:	\$201,042
New Maintenance Agreement:	\$209,084

Renewed Maintenance Agreement will go into effective on July 1st, 2025.

Respectfully,


Maxair Mechanical

Tim Stubelt
Account Manager

Accepted:

By: _____ Date: _____

ATTEST:



City Clerk



SCANNED

BY: _____ Date: _____

APPROVED
Per the City of Smyrna
Mayor and Council
Official Meeting Minutes

ENGINEERING MAXIMUM PERFORMANCE