



City of Smyrna

Issue Sheet

A Max Bacon
City Hall
2800 King Street
Smyrna, GA 30080

File Number: AGR2024-011

Agenda Date: 3/25/2024

In Control: City Council

File Type: Agreement

Agenda Section:
Formal Business

Agenda Number: A

Department: Police Department

Agenda Title:

Authorization to enter into an Intragovernmental Agreement between the City of Austell, Georgia and the City of Smyrna, Georgia for the purpose of data entry into the Georgia Criminal Justice Information System (CJIS) and have the Mayor sign and execute all related documents.

Citywide

ISSUE AND BACKGROUND:

The City of Austell, Georgia has requested that the City of Smyrna begin the data entry functions that occur within the Georgia Criminal Justice Information System (CJIS) on behalf of the City of Austell, Georgia. Said entry functions to begin on, March 25, 2024 and continue until January 1, 2026, unless the agreement is terminated by means stated within the Intragovernmental Agreement. The City of Austell, Georgia has agreed to pay the City of Smyrna, Georgia the sum of \$45,000.00 per year for the first two years of the agreement and \$50,000.00 per year thereafter.

The City of Austell currently operates the City's CJIS data entry functions internally utilizing full-time staff. In an attempt to streamline their operations and realize cost savings, the City of Austell, Georgia has requested that the City of Smyrna, Georgia perform these data entry functions on their behalf. An Intragovernmental Agreement was drafted which delineated the performance of such functions as well as the consideration for the life of the agreement. Austell has requested that their CJIS data entry functions be relocated from their facilities to the City of Smyrna, GA E-911 Center beginning March 25, 2024. A prorated amount will be paid for March 2024 and the full amount of \$3750.00 per month will be paid for the months of April through December 2024 and for the next two years (the final month being March 2026). Beginning April 1, 2026, the full amount due per month from The City of Austell to be paid to The City of Smyrna for continued GCIC services as stated in the Intragovernmental Agreement, shall be \$4166.66 (\$50,000.00 annually). The Intragovernmental Agreement has been reviewed by both municipality's legal departments and found Legal-As to Form.

RECOMMENDATION / REQUESTED ACTION:

The Police Department recommends the authorization to enter into an Intragovernmental Agreement between the City of Austell, Georgia and the City of Smyrna, Georgia for the purpose of data entry into the Georgia Criminal Justice Information System (CJIS) and have the Mayor sign and execute all related documents.



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