

CIVIL SERVICE BOARD

Minutes - Final



George Davis, Mayor and Council Representative
Jasmine Younge-Miller, Police and Fire Representative
John E. Davis, Civil Service Member

A. Max Bacon City Hall
Fire Station 1
2620 Atlanta Road SE
Smyrna, GA 30080

City Attorney Scott Cochran
City Administrator Joseph Bennett
City Clerk Heather K. Peacon-Corn

March 17, 2025
4:00 PM

1. Roll Call

Present: 3 – George Davis, Jasmine Young-Miller, John E. Davis
Absent: 1 – John E. Davis
Staff: 4 – Brian Marcos, Gwen Spruiell, Keith Zgonc

2. Call to Order

The March 17, 2025 Civil Service Board meeting held at Smyrna Fire Station 1 was called to order at 4:10 PM.

3. Chairperson Instruction and Comment

4. Formal Business

A. 2025-148 Smyrna Police Department Update

Chief Zgonc said their recruitment has picked up substantially. There are two people in the academy, and basic training has gone from 10 weeks to 20 weeks. The expanded academy started in January, and the next one doesn't start until July. Because of the gap in time, they've needed to be more exact the hiring. Jasmine Younge-Miller asked why they expanded, and the Chief explained that GA was 48th or 49th in basic mandate training, so the change was needed. The expansion has improved the training substantially, though this is the first year they've done it. There's been some trial and error. One issue is firearm training due to the lack of ranges.

B. 2025-150 Smyrna Fire Department Update

Per Chief Marcos, the focus has been on completing their annual report for the past year's activities. It is available online. Tonight, Chief Marcos is submitting the 2025-2030 strategic plan to the council; it has involved a lot of stakeholders internally and externally.

The department used Dynamic Consulting to help in developing their first community risk assessment. He mentioned they are only 2 short on having a full staff. They have 20 EMT students who will be certified in August. George Davis asked about the details of promotion. Chief Marcos described the process of career progression.

Chief Marcos discussed that a popular schedule is 48/96 instead of 24/48. The argument is that it gives them more time at home. The department is weighing that with the traditional 24/48. Jasmine Younge-Miller asked how they prioritize rest during the working period. Chief Marcos mentioned the lower call volume in Smyrna compared to larger cities. The department emphasizes time management with their recruits. Administrative positions lighten the load of officers as well. The Board and the Chiefs discussed different scheduling, time off, and shift options.

George Davis asked Chief Zgonc about the schedule and shifts of Police. Chief Zgonc explained PD has 4 shifts, 6am to 6pm or 6pm to 6am.

The Board discussed the physical and athletic requirements for pre-screening in Police and Fire.

5. Approval of Minutes

A. MIN2025-049 Approval of the September 16, 2024 and December 16, 2024 Civil Service Board Meeting Minutes

Board Member George Davis made a motion to approve item MIN2025-049; seconded by Board Member Jasmine Younge-Miller.

The motion to approve carried with the following vote:

Aye: 2 – Board Member Davis, Board Member Younge-Miller
Nay: 0 – None
Absent: 1 – Board Member Davis

6. Other Business / Staff Comment

7. Adjournment

The March 17, 2025 Civil Service Board meeting was adjourned at 4:37 PM.

Facilities are provided throughout City Hall for the convenience of persons with disabilities.

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN O.C.G.A. 50-14-3:
The City of Smyrna website – www.smyrnaga.gov
City Hall, 2800 King Street SE, Notice Boards