



City of Smyrna

Issue Sheet

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2800 King Street
Smyrna, GA 30080

File Number: ATH2024-150

Agenda Date: 9/23/2024

In Control: City Council

File Type: Authorization

Agenda Section:

Formal Business

Department: Information Systems

Agenda Title:

Authorization for the approval to enter into an agreement with Microsoft Corporation (Dept 551, Volume Licensing, 6880 Sierra Center Parkway, Reno, Nevada 89511) for a term of 36 months at an annual cost of \$99,412.92 (\$298,238.76 term total) to renew the city's Microsoft 365 subscriptions to be paid from the IT Purchase Software budget line item and authorize the Mayor to sign and execute all related documents.

Citywide

ISSUE AND BACKGROUND:

Microsoft 365 is the city's email communication and collaboration platform, which has been in use since 2019. The current Microsoft agreement will expire September 30th, 2024, and will require renewal to continue usage. This is a request to renew the subscription for another 3 years totaling \$298,238.76 to be paid out in three annual payments of \$99,412.92. The subscription will be renewed through SHI International Corporation, a Microsoft Partner, who resells Enterprise Licensing to Government Customers utilizing the state contract Number 99999-SPD-SPD0000060-0003.

RECOMMENDATION / REQUESTED ACTION:

Information Systems and Finance recommend authorization for the approval to enter into an agreement with Microsoft Corporation (Dept 551, Volume Licensing, 6880 Sierra Center Parkway, Reno, Nevada 89511) for a term of 36 months at an annual cost of \$99,412.92 (\$298,238.76 term total) to renew the city's Microsoft 365 subscriptions to be paid from the IT Purchase Software budget line item and authorize the Mayor to sign and execute all related documents.