

April 4, 2025

**City of Smyrna**  
2800 King Street  
Smyrna, Georgia 30080

Dear Robert Early,

We would like to express our gratitude for entrusting us with the maintenance of your HVAC system, your current agreement with Maxair is scheduled to auto renew on June 30th, 2025.

We are proposing a 4% increase in which costs are provided below:

Current Maintenance Agreement:	\$201,042
New Maintenance Agreement:	\$209,084

Renewed Maintenance Agreement will go into effective on July 1<sup>st</sup>,2025.

Respectfully,

Maxair Mechanical

Tim Stubelt  
Account Manager

Accepted:

By: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTEST:**

*Catherine H. Deacon-Carr*  
\_\_\_\_\_  
City Clerk



**APPROVED**  
Per the City of Smyrna  
Mayor and Council  
Official Meeting Minutes

**SCANNED**

BY: \_\_\_\_\_ Date: \_\_\_\_\_